

PBLMT Addendum to Application Questions September 2025

PROJECT BASED LABOUR MARKET TRAINING (PBLMT)

Additional Application Questions and Considerations

In addition to the PBLMT online application, please include responses to the following questions and considerations. It is recommended that applicants respond to these questions in a separate document and upload responses to the online application; however, you may also weave them into the existing application responses. Review the Applicant Guide for more information.

1. PBLMT projects are developed with community support, including local employers, WorkBC Employment Services, and Indigenous Skills and Employment Training (ISET), where applicable. Support can be demonstrated in various ways, including verbal or written support from (including but not limited to) advisors to program design, guest speakers, and work experience hosts. Please describe your discussions to date with local partners, including:

- Their expertise and interest in working with the participant group.
- Contributions made in developing the application and any partnership or direct role they will play in the project. Note: include written confirmation of any cash or in-kind contributions from community partners (optional) and the applicant (required) within the budget template.
- Employer/industry representatives' involvement in the project, including any employers providing work experience opportunities.
- Confirmation of local WorkBC support and anticipated potential participants for referral to the project.

2. For projects that are not hosted by Indigenous Organizations or First Nations and are focused on supporting Indigenous job seekers, please include supporting documentation that demonstrates the following:

- Support for the project and/or partnership agreements with Indigenous partners, such as local First Nations, Metis and/or Inuit communities and/or local ISET service providers.
- Any anticipated benefits of the project to Indigenous participants.
- The applicant's demonstrated capacity to engage with and deliver culturally relevant and safe services to Indigenous people.

Supporting documentation may include:

- Evidence of effective engagement with Indigenous people and job seekers such as letters of support or non-objection, and/or names and contact information of those the applicant has engaged.

MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

3. Describe how the application provides participants with skilled training that will lead to employment in the current local labour market. Include in your description:

- What certifications will be obtained through this training, and are they recognized by both public and private sectors?
- Are additional short-term occupational certifications required to support employment in the selected industry/sector?
- The National Occupational Code(s) (NOCs), and wages associated with this project's training and certifications.
- Are there career ladder opportunities for the proposed occupational certification, and/or does the certification allow credits towards a higher level of education?
- How is your application unique and different from what is offered by training institutions.
- Ensure you use Labour Market Information (LMI) that is as up to date as possible.

4. Private training institutions in British Columbia require a certificate from the Private Training Institutions Branch (PTIB) if they provide, or offer to provide, at least one career-related program with 40 hours or more of instructional time and tuition of at least \$4000. If applicable, please confirm the training institution providing occupational skills training is PTIB certified. For more information, see PTIB Regulatory Amendments 2025.

5. Projects offering entry-level training and work experience may focus on job seekers with complex needs who have difficulty accessing traditional employment services. These projects must include comprehensive supports tailored to the specific needs of the identified groups. Describe the supports that will be provided. If you identify more than one participant group, explain how you will support the needs of all participants.

- Examples of additional supports could include counselling, vocational and/or learning assessments, work experience, job search skills, mentorship, referral to community resources, and post project follow-up.
- Your response should also describe how the training has been developed to meet the individual needs of the participants, and how you will ensure a culturally safe, inclusive and accessible environment.